

## *SCEH 2020 Attendee Quick Guide*



Wow! SCEH's first online Annual Conference!!

There's a few things you need to know.

Preparing in advance will really improve your conference experience.




Please read on for important reminders and tips for attendees!

## Conference Format & How to Participate



SCEH Workshops & Networking Sessions will use Zoom Meetings... so you'll be able to see ... and be seen by fellow attendees.



The Scientific Program will use Zoom Webinars, We expect lively discussion over the chat feature!



### *Hypnosis to Enhance and Augment Treatment Outcomes*

- types of resistance
- strategies for bypassing resistance
- therapeutic benefits of hypnosis



Attendees will get a **conference confirmation email** containing:

- Meeting links to sessions
- a Conference Program &
- a Continuing Education Packet.

## Conference Confirmation Email with Session Links & Materials

The email should land in your  
in box on 10/12 or 10/13.

Watch for it!



You will need the session links  
to gain admittance  
to the Workshops, Scientific  
Program and Networking  
Sessions you selected.




The email also contains  
important materials you will  
need for reference or to  
earn CE credit.


Please read through these  
when you receive them.



## Conference Confirmation Email with Session Links & More!



What else do I need to know?




We suggest whitelisting our email addresses NOW to make sure important conference emails land in your in box!



Whitelisting is easy! Just add these emails to your safe senders/contact list:

- [mam@memberclicks-mail.net](mailto:mam@memberclicks-mail.net)
- [anne@sceh.us](mailto:anne@sceh.us)
- [info@sceh.us](mailto:info@sceh.us)




If you don't get the confirmation email by 10/13, reach out at [info@sceh.us](mailto:info@sceh.us) so we can resend it.





# Conference Confirmation Email with Session Links & More!



Anything else I need to know?

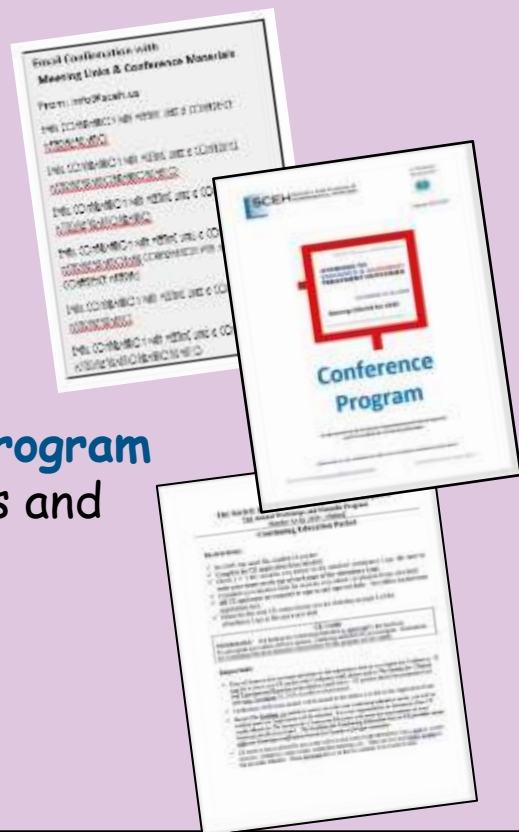


You'll want to get your **Conference Materials** assembled and ready before the meeting.



Being ready means:

- Having **Session Links** handy, ready to log in
- Reading thru the **Conference Program** for conference schedules, details and policies.
- Printing the **Continuing Education Packet** in advance.



We also suggest logging in to each session a few minutes early.

**Remember - all times are in PDT.**

# Continuing Education Packets with Session Evaluations (link to download and print)

## Continuing Education Packet

- Keep a log of your attendance
- List your sessions
- Evaluate the sessions
- Offer your feedback
- Print and mail back to SCEH
- Get a CE certificate in the mail verifying your attendance and CE hours

The CE Packet includes a record of your attendance along with session evaluations to give us your feedback.



You'll get the CE codes live during each session. To earn credit, be sure to note them in your packet.



Even if you don't need CE, please complete the session evaluations.

We value your feedback.



## New to Zoom or Want Some Reminders?

What about Zoom?



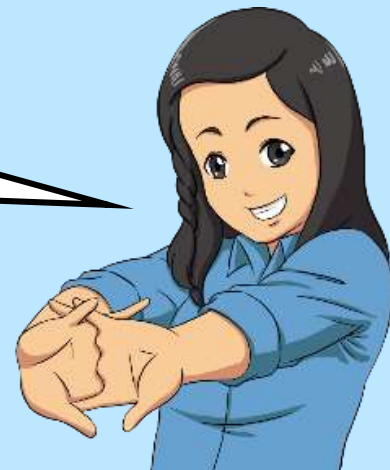
We found some useful references to familiarize you with Zoom attendee controls ....

They walk you through how to:

- Adjust your screen view
- Ask questions & use chat
- Adjust how you look
- Adjust sound settings



They're easy to follow and let you "flex your Zoom muscles" a bit in advance!





We recommend checking out these links in the next few days:



[How to Participate in a Zoom Meeting Using the "Attendee Controls" \(opens PDF\)](#)

OR

[Zoom Participant Guide \(opens PDF\)](#)

We found these helpful too.

[Zoom's Quick Start Guide for New Users](#)

[Zoom's Attendee Controls in a Meeting](#)



NOTE: You DO NOT need a Zoom account to participate in the conference.

However, you can get a FREE basic account (set up a profile, adjust some settings, add a photo & more). Online tutorials are free too. Visit [www.Zoom.us](http://www.Zoom.us) for details.





Thanks for reading!  
We want you to feel  
prepared and have a great  
conference experience!



We'll see you online  
October 14-18.  
I'm ready!

**Still got questions?**  
Email us at [anne@sceh.us](mailto:anne@sceh.us)

**Conference updates will be  
posted to:**  
See [www.sceh.us/2020-annual-conference](http://www.sceh.us/2020-annual-conference)

